

CMIS/2021/PS/034

Date: 06/08/2021

Instructions and Date sheet for Grade XII

Unit Test - I

Dear Parents,

Greetings of the day!

Kindly note the following instructions during the Unit Test-I:

- 1) Unit Test-I are scheduled from **14th August 2021**. Exam timings - **08:50 am –10:00 a.m.** Kindly note NO other classes will be conducted during the examination.

- 2) Unit Test-I for each subject will be of total 25 marks -

Multiple Choice Questions Of 25 marks will be conducted through Microsoft forms. Select the correct option and submit.

- 3) Question papers will be uploaded in **Microsoft Teams through Microsoft Forms**; invigilation will be done through Microsoft Teams. Students will receive the links of papers through **Assignments** on Teams.
- 4) Parents can assist their wards only for logging in and for opening the assignments. Kindly do not help your wards with the answers.
- 5) Kindly follow exam ethics. Please do not refer any textbook or notebook during exams.
- 6) Students are not allowed to unmute themselves while attempting the paper to avoid disturbance to other students of the class. Students to keep their video 'ON' during the examination so that the teacher can invigilate at all times.
- 7) Students should be relaxed, well slept and well fed before the examination.
- 8) Students should follow the following steps to submit the papers.

Steps for Submission of Unit Test-I

Students should go through the following steps and follow it to submit the papers within the given time limit. Please follow the following steps for submission of forms:

Step 1- Join class on time at 08:50 am and 10:00 am. Papers will be uploaded under assignments. You will receive a notification, click on that notification, and open it.

Step 2- Then click on view assignment.

Step 3- Open the file attached under my work.

Step 4- Solve the Multiple-Choice Questions and submit by 10:00 am.

Please Note –

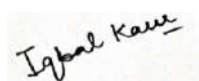
- **Unit Test-I papers will be assigned on the given examination time limit only.**
- **System will not accept your submission if you fail to submit it on time for Microsoft forms.**
- **Kindly make sure that your ward joins the class on time.**
- **No exam will be re-conducted.**

Schedule for the Final Examination is as follows:

S No.	Date	Day	Grade XI
1	14/08/2021	Saturday	English
2	16/08/2021	Monday	Mathematics
3	17/08/2021	Tuesday	Physics
4	18/08/2021	Wednesday	Chemistry
5	19/08/2021	Thursday	IT/German/Hindi
6	20/08/2021	Friday	Biology
7	21/08/2021	Saturday	Geography
8	23/08/2021	Monday	EVS Practical

Wishing all the very best and good luck!

Regards,



Principal