

CMIS/2021/PS/047

Date: 04/10/2021

Circular Photograph Submission

Dear Parent,

As we have started with the registration process of our grade IX students for CBSE 2021-22, we require passport size colour photographs of our students in school uniform. You are requested to send the photographs through email on secondarysection@cminternationalschool.com by 6th Oct 2021, Wednesday by 4 pm. Kindly mention the name of your ward, class and section in the subject line of the email.

Kindly note :

- Photograph must be a recent passport size colour photograph on white background.
- Please ensure that the size of the photo is passport size within 40 kb limit in 'jpg' or 'jpeg' format.
- Photo should be in full colour and of high quality to avoid any visible pixels.
- Photo must be taken in last 6 months.
- Head should be positioned directly facing camera, centered and compose 80% of image. Photo should be captured from slightly above top of hair to middle of chest.
- Have a natural expression – smiling is allowed.
- Subject (candidate) is in clear focus and distinguishable from the background. Solid colour backgrounds are best.
- Eyes must be open and looking at the camera. Glasses must not be tinted unless worn daily for medical purpose.
- The individual's full face must be clearly visible.

Also make sure that you have filled accurate details of your ward in the link which was shared through teams. In case you would like to update any details kindly contact on 7719980044 – Ms. Sheetal Gour.

Regards
CMIS